



Guidelines for the CKU Fund

January 2025

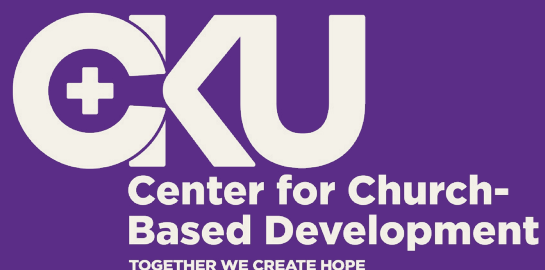


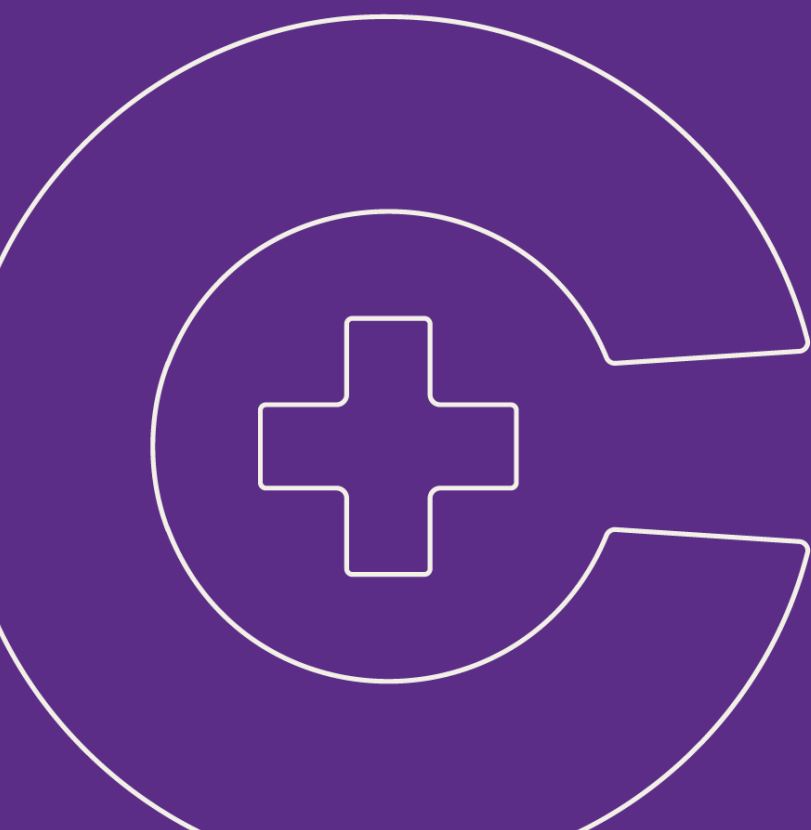
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Chapter 1

Framework for the CKU Fund



Intro

The CKU Fund is managed by the Center for Church-Based Development and funded by the Danish Ministry of Foreign Affairs. The foundation for the CKU Fund is Denmark's development policy strategy 'The World We Share'¹ and the guidelines issued by Ministry of Foreign Affairs for the management of grant funds. The CKU Fund supports development projects and activities implemented by CKU's member organizations in collaboration with their partners. In 2023, CKU's member organizations consist of 36 church-based organizations. There is a significant variation in the membership in terms of size and identity in the Christian religious landscape. Despite the diversity among member organizations, the church-based approach is crucial, creating commonalities in the approach to development work that defines the CKU Fund.

1.1 Church-Based Development Cooperation

The church-based identity of CKU and its member organizations fundamentally means that development cooperation is driven by a calling to demonstrate love and care for fellow human beings and the work of Creation. This dimension of the Christian message is referred to as diaconia. The diaconal approach to development work emphasizes respecting human dignity, empowering and including the primary target group, and focusing on their strengths and resources rather than their shortcomings.

CKU's member organizations typically collaborate with local churches and faith-based organizations in the Global South on diaconal work in Africa, Asia, the Middle East, and Latin America. These partnerships are characterized by a shared set of values and often have a longstanding history. In some cases, the partnership dates back more than 150 years and has had the sending of missionaries as a crucial link. Longstanding and personal relationships contribute to in-depth knowledge, trust, and respectful collaboration. There are also examples of more recent partnerships, typically rooted in shared international networks to which both parties have been longstanding contributors. A common trait of the partnerships is that they endure beyond the confines of specific project support. For more on 'Partnerships,' refer to CKU's Partnership Policy².

Churches and church-based organizations are locally rooted and often situated in areas where no other NGOs are present. This means that projects and activities supported through the CKU Fund reach target groups in economically disadvantaged peripheral regions through the church-based organizational structure. Sustainability and popular support are ensured by working through dedicated volunteers and local groups that already exist before the project begins and persist after the project period ends.

Religious leaders are a strong asset for church-based development cooperation as they can mobilize church members and the local community, influence moral attitudes through their legitimacy, and advocate for issues with authorities. Because the authority of religious leaders can impact both positively and negatively, it is crucial to involve them and build their capacity to play a positive role in civil society. Many churches have clear structures that connect national, regional, and local levels, providing significant potential for effective outreach and networking at all levels.

Leveraging these distinct resources that characterize the diaconal work of churches and faith-based organizations is central to strengthening the development initiatives of CKU members and their partners.



1.2 Aim of the CKU Fund

The aim of the CKU Fund is to defeat poverty and promote human rights through church-based development cooperation, hereby seeking to enhance people's opportunities to develop their potential, both individually and within the surrounding community.

Specifically, the objectives of the CKU Fund are:

1. To support member organizations and partners in international collaboration for poverty alleviation and the promotion of human rights with a focus on locally led processes.
2. To unfold the potential and competencies in church-based development cooperation through capacity-building initiatives and partnership dialogues.
3. To create a framework for popular support and volunteer engagement, encouraging member organizations and their constituencies to actively participate in Danish development cooperation and the fulfillment of the Sustainable Development Goals.

1.3 Key Concepts and Development Principles of the CKU Fund

Civil Society - the Key to Development

Civil society is a collective term for grassroots groups and interest-based collectives in a society that are neither part of the public sector (state) nor the private sector (market). This can include religious communities and their local groups, professional associations, youth movements, interest groups, cooperative movements, lobbying groups, e.g.

Civil society plays a vital role in societal development, particularly in countries with social inequality, limited resources, and weak institutions. Civil society organizations often work to improve living conditions for marginalized population groups and promote a more equitable distribution of society's resources. They constitute an important counterbalance to the state and the market, holding them accountable for their actions and priorities. At the same time, civil society is also a crucial collaborator and partner in finding solutions to development challenges.

A robust and independent civil society is a crucial prerequisite for poverty alleviation, democracy, and the achievement of the Sustainable Development Goals. The CKU Fund supports the development of civil society organizations and their potential as agents of change in society.



Sustainable Development Goals

CKU acknowledges a national and global responsibility regarding the Sustainable Development Goals towards 2030, including the fundamental principle of ‘leave no one behind.’ Despite limited global prospects for achieving the Sustainable Development Goals as hoped for, the goals still provide a useful framework for the crucial work of sustainable development. The CKU Fund supports projects within all Sustainable Development Goals and emphasizes that the efforts are poverty-alleviating and targeted at the most marginalized groups, with a specific focus on reaching the most vulnerable to ensure they are not left behind.

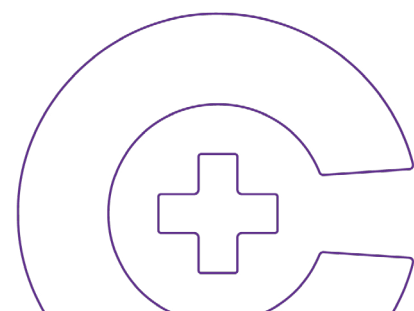


Human Rights-Based Development

Human rights form the basis for a rights-based approach. Human rights are categorized into political and civil rights, such as freedom of speech, religion, assembly, and association, as well as socio-economic and cultural rights, such as the right to education and health.

CKU considers a rights-based approach fundamental to development cooperation. Development efforts based on a rights-based approach aim, in the long term, to change the structures and underlying causes that create inequality and poverty. The work is carried out based on the principle that all people are born free and equal, and that everyone has the same right to development and equal opportunities. Therefore, every individual is considered a rights-holder. It is the formal duty of authorities (‘duty-bearers’) to respect and protect the rights of citizens (‘right-holders’), but informal stakeholders, such as religious leaders, play a role as well.

It is a shared commitment to promote development and justice among all people, as everyone possesses the same fundamental and inalienable rights. CKU supports projects within all human rights and acknowledges that they often mutually influence and depend on each other. With a focus on the universality of human rights, CKU has, over the years, worked particularly focused on the discrimination and inequalities people face due to their religion or belief—or the absence thereof. Being mindful of this is crucial in many contexts where CKU’s member organizations operate and should be incorporated when relevant in project applications to the CKU Fund. For projects that specifically aim to work on the protection and promotion of freedom of religion or belief, the Window for Freedom of Religion or Belief (FoRB) can be applied for separately³.

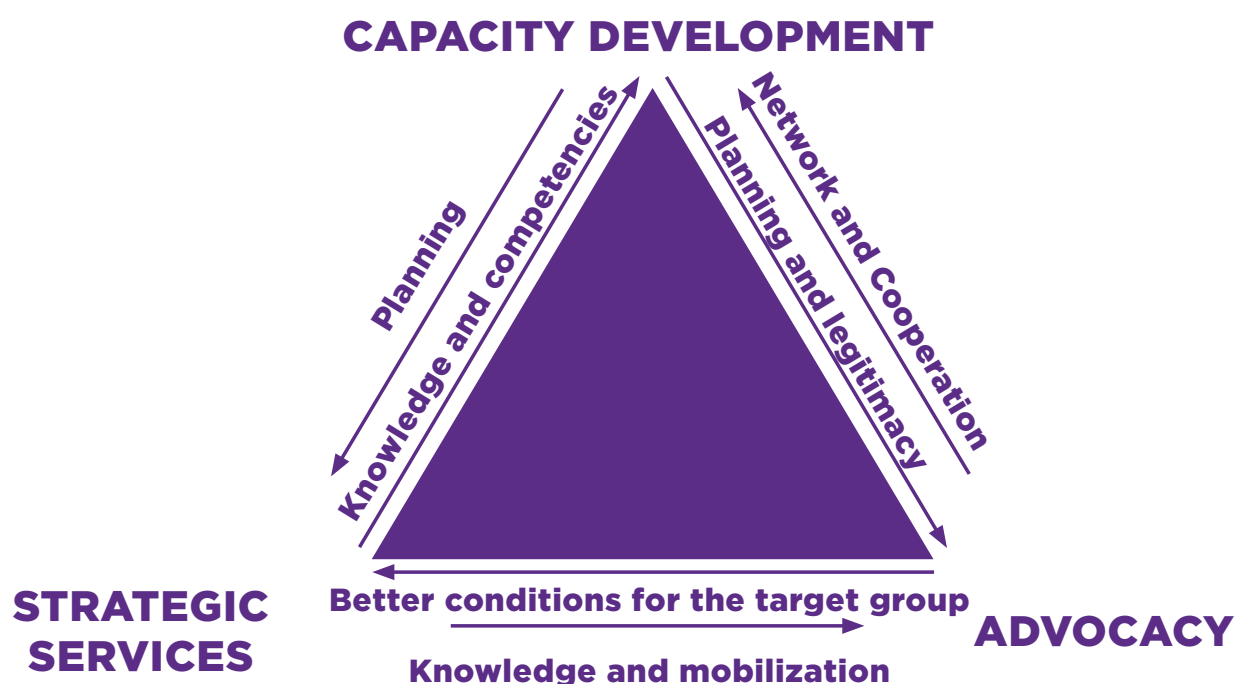


Rights-based development is built on a set of principles. For CKU, the following four principles are important:

1. Participation: Ensuring that rights-holders are included and have a say in decisions and processes that impact their lives.
2. Accountability: Promoting responsible, inclusive, and transparent institutions, bodies, and authorities.
3. Non-discrimination: Defeating human rights violations and discriminatory treatment of marginalized and vulnerable groups.
4. Empowerment: Fostering the opportunity, capacity, and ability of marginalized and vulnerable groups to promote their own development (empowerment)⁶.

The Development Triangle

The Development Triangle is a model, which describes three key elements and their mutual connection in the planning of development projects; Strategic services, capacity development and advocacy. These three elements are described and illustrated below in the model. The weighting of these three elements will naturally depend on the context, issue, and purpose of the specific project.



Strategic Services

Strategic services encompass tangible inputs that can serve for leveraging project goals. While strategic services may be necessary, they do not, on their own, ensure lasting and sustainable development. However, by investing in inputs such as seed capital for VSLA, entrepreneurship training, water harvesting systems, development of educational materials, starter kits for sustainable agriculture, etc., access to the target groups, legitimacy in the local community, and a foundation for capacity building of local partners can be achieved.

Capacity Development

Capacity development broadly encompasses organizational capacity within the partner organization, enhancing its competencies, organization, legitimacy, and impact in society to strengthen development work among poor and marginalized target groups. Capacity development can also be targeted towards networks and platforms through which the partner, along with other stakeholders, can promote human rights agendas and contribute to creating lasting results. Finally, capacity building can also be directed towards the target groups, where project participants are organized and empowered to directly influence the fulfillment of their rights and thus drive their own development.

Development of capacity can, for example, involve training of staff or volunteer leaders and other resource persons in areas such as administration, documentation, relevant thematic areas, rights-based methods, or strengthening the partner's board work, income base, and popular support. It may also include courses for the target groups, in areas such as the VSLA method, sustainable agricultural practices, cooperative association procedures, etc.⁴.

Advocacy

Advocacy is an organized process with the aim of influencing formal and informal decision-makers, such as authorities and religious leaders, to change policies, practices, or behaviors in favor of poor and marginalized groups.

Activities can include training courses for authorities, dialogue meetings with authorities, mobilization of the local population to raise a common agenda for decision-makers, and the establishment of networks focusing on advocacy. In this context, churches and faith-based organizations often have significant credibility and extensive networks that can be utilized⁵.

Advocacy activities must be included in applications for development projects over 500,000 DKK (A- and F-projects), whereas it is not mandatory for projects under 500,000 DKK (B-projects).

Fragile Project Contexts

The Danish development strategy 'The World We Share' emphasizes that poverty is increasingly concentrated in so-called 'fragile countries.' In these contexts, there is a need to intervene to strengthen capacity and resilience to prevent and handle crises. The CKU Fund can support initiatives in countries characterized by fragility. Fragility

can be understood through five dimensions: political, social, economic, climate and environmental, and security-related fragility.

When working in fragile contexts, it is important to thoroughly describe this in the context analysis and strategy sections of the project application. This will be part of the assessment of the application, where more flexibility will be provided regarding the following points:

- Greater opportunity to include strategic services in a project. Services can be an important tool to create space for civil society organizations to work on sensitive issues such as the protection of vulnerable groups and rights.
- Greater flexibility regarding the requirement for the project to include advocacy activities.

Phased projects

It is possible to apply for multiple phases to achieve a long-term development effort. In phased projects, the planned phases must be detailed in the sustainability section of the application. Applications for subsequent phases must always be based on documented results and lessons learned from the previous phase, justifying the need for another project phase and thereby clarifying the development expected in the new phase.

In development efforts within fragile contexts, progress is not always linear, as external factors can impact the course of the project. Consequently, planning multiple phases in fragile contexts may involve greater unpredictability. In cases of regression in development between phases of multi-phase projects in fragile contexts, it is essential to describe the achieved results and explain the external factors in the context that may have negatively influenced the outcomes of the previous phase.

It should be noted, however, that applications for phased projects cannot be pre-approved; each phase must be applied for separately, similar to standalone projects.

1.4 Strategic Priorities of the CKU Fund

As mentioned above, the CKU Fund supports the diaconal development efforts of churches and church-based organizations through a broad, rights-based approach within all the Sustainable Development Goals.

CKU's organizational strategy, adopted in April 2023, also identifies three strategic priorities for the period 2023-27. These strategic priorities will be the focus of capacity and learning initiatives that CKU will facilitate during this period. Additionally, applications for A-projects and B-projects that align with these strategic priorities will be rewarded under assessment criterion 2.1. The three strategic priorities are:

Caring for Creation

The climate crisis poses the greatest threat of our time and challenges the existence of both people and nature globally. According to the Food and Agriculture Organization (FAO) of the United Nations, approximately 80 percent of the world's poorest people live in rural areas, where their food security and livelihoods depend on agriculture. Sixty percent of the world's extremely poor (earning less than \$1.90 per day) live in contexts vulnerable to climate and environmental changes. These are contexts where floods, droughts, and loss of biodiversity have severe consequences for the local population. Natural resources are essential for the livelihoods of humanity; water, soil, agriculture, fisheries, and energy are crucial for human existence. Poverty and population growth put pressure on natural resources locally, contributing to depletion, increased poverty, and conflict. Overall, the result is that farmers in impoverished areas experience crop failure or significant reduction in yields. As a result, the number of people experiencing hunger globally is on the rise. In 2020, the figure increased significantly, and in 2021, the FAO estimated that 828 million people, or 9.8 percent of the world's population, were experiencing hunger.

CKU will prioritize projects that work to preserve the work of Creation, for example, through:

- » Building resilience and resistance to climate change in local communities
- » Climate-smart agriculture and food security
- » Water collection, irrigation, and access to water
- » Protection and sustainable use of natural resources such as land, forests, water, and fisheries, including green energy – for example, fuel-efficient stoves
- » Disaster risk reduction
- » Conflict mediation and dialogue in environmental-related conflicts
- » Advocacy: Representing particularly vulnerable groups most affected by climate change and advocating for climate resilience initiatives, climate budgeting, and equitable access to natural resources such as land rights



Faith-Based Peacebuilding

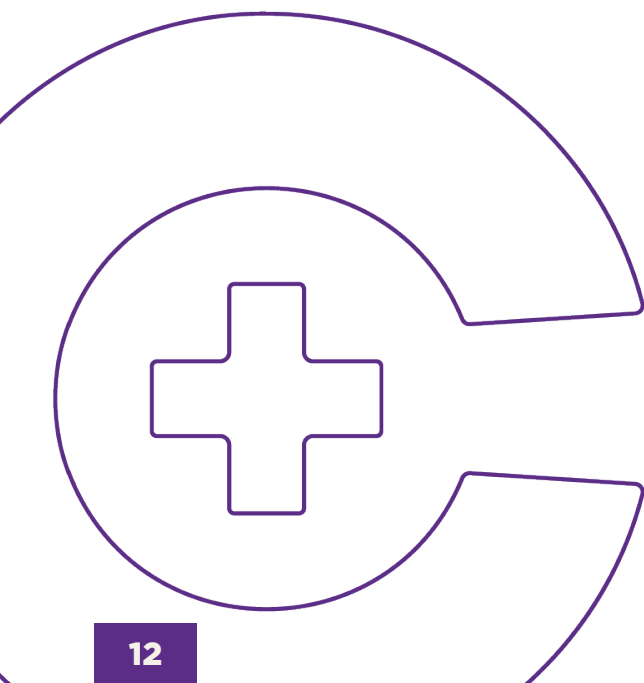
The number of armed conflicts in the world has never been higher, and for many of CKU's member organizations' partners, insecurity, tensions, injustice, and violent conflicts are integral parts of their context. Religion and religious actors are often perceived as causes of conflict – sometimes rightly so. Therefore, religious actors have a special responsibility to work constructively with conflicts, ensuring that religion and religious actors become part of the solutions. The CKU Fund will therefore prioritize projects that aim to support and develop the special capacity of churches and church-based actors to work for peace. This could include projects that focus on:

- » Building capacity in conflict transformation, conflict analysis, and non-violent activism, etc.
- » Reconciliation between conflicting groups
- » Facilitating intra- and inter-religious dialogue
- » Establishing infrastructures for peace – such as peace committees and dialogue forums advocacy in alliance with humanitarian actors or other development agencies

Protection and Inclusion of Children and Youth

In a crisis-ridden world, the increasing number of children and youth are particularly vulnerable. They risk not having their basic needs for care, protection, and education met. At the same time, they are an enormous resource for the future: All 17 Sustainable Development Goals relate, directly or indirectly, to the prospects for equipping children and youth with the frameworks, skills, and opportunities they need to build a better future for themselves, their families, and local communities. Meaningful involvement of youth is crucial to ensure democracy, human rights, and free civil societies. Historically, churches and church-based organizations have played a significant role in caring for children, youth, and broken families, and it continues to be an essential part of the diaconal mission. In line with CKU's rights-based approach, the CKU Fund will prioritize initiatives that work to improve conditions for children and youth, ensure their rights, and build resilience in crises. This could for example include projects within:

- » Establishment of local networks of actors working on child protection for joint advocacy with authorities
- » Support for capacity building within family-based care and the deinstitutionalization of the alternative care sector
- » Information-sharing and strengthening of children's rights in the local community, e.g., regarding school access
- » Development of safeguarding procedures among church-based actors
- » Family strengthening through the VSLA savings- and loans method, teaching good parenting, and follow-up support from community volunteers
- » Youth participation through youth councils





1.5 Popular Support and Engagement in Denmark

CKU emphasizes that development efforts are rooted in the respective constituencies of member organizations, such as churches and congregations across Denmark. This can be achieved in various ways, including through the involvement of volunteers and through awareness-raising.

The CKU Fund supports, among other things, the involvement of volunteers by recognizing the inclusion of volunteers in the project groups of member organizations as a sign of popular support. Additionally, a new opportunity is introduced within the CKU Fund to specifically include a young volunteer on monitoring trips. CKU also organizes meetings and facilitates knowledge networks around development issues, providing suitable forums for the knowledge building and participation of volunteers.

The CKU Fund supports awareness-raising activities through a separate modality for information activities in Denmark (see chapter 4.3 in the Danish version of the

CKU Fund Guidelines). It is important that the valuable knowledge about poverty alleviation, human rights, the Sustainable Development Goals, and other important global issues, acquired by member organizations, is communicated widely—not only within their own constituency. It serves two purposes: Firstly, to ensure broad public support for Danish development aid, and secondly, to create potential for future engagement where even more Danes become actors in development cooperation. Therefore, it is also a strategic priority for CKU to support joint communication and information about church-based development work on behalf of CKU's member organizations.

Chapter 2

Conditions for Applying to the CKU Fund



2.1 Requirements for the Member Organization

Formalities

- » An applicant for the CKU Fund must be a member of CKU.
- » An applicant for the CKU Fund must not have a strategic partnership agreement with the Ministry of Foreign Affairs.
- » The organization must be private and have its legal domicile and activities in Denmark.
- » The chairman or the majority of board members must be Danish citizens or foreigners with permanent residency in Denmark, unless dispensation is granted by the Ministry of Foreign Affairs.
- » The organization must have at least 100 paying contributors. Contributions must have been made in the current or latest fiscal year. There is no requirement for the size of the contribution.
- » Accounts and financial statements must be subject to auditing.
- » The member organization must have approved statutes.

In addition, there are several prerequisites for support through the CKU Fund, which the Danish organization will be assessed on during the application process:

Embedding the international development cooperation in the member organization

It is important that the development cooperation and the specific projects and activities are rooted within the organization. There must be support and endorsement from the organization for the particular intervention that a grant is sought for. The application can be prepared by volunteers, but the board or secretariat of the applying organization must take full responsibility for the application and any subsequent grant.

Popular Support and Volunteering

The member organization has a strong and sustained popular support in Denmark. A contribution to this is through the implementation of awareness activities that promote knowledge and support for development work within the organization's grassroots and to a broader population. Volunteers can contribute to the popular support of Danish development aid through their functions as resource persons in work abroad or in organizational work in committees or project groups. CKU therefore recommends actively working to engage volunteers in international cooperation efforts.

Capacity and Human Resources

The member organization has the professional capacity to carry out the intended development project and assumes full responsibility for applications and grants under the CKU Fund.

In this context, it is a good idea, prior to submitting an application to the CKU Fund, for the Danish organization to thoroughly read '[CKU's Administration Guide](#)' (only available in Danish) so that it is familiar with the responsibilities and tasks. It is furthermore possible to collaborate with CKU regarding support for administration when implementing a development project. See more about this in section 6.2.



2.2 Requirements for the Southern Partners

Formalities

- » Interventions must be located in countries listed on the Organization for Economic Cooperation and Development's (OECD) Development Assistance Committee's (DAC) list of developing countries, including countries in both the upper and lower-middle-income categories. See DAC's list [here](#).
- » The Southern partner must be part of civil society in the respective country, and the leadership must be locally supported. However, interventions can include direct collaboration with other actors such as informal organizations, authorities, research and learning institutions, or the private sector.
- » The Southern partner is not listed on the United Nations' or the European Union's terrorist lists, which are regularly updated. It is the responsibility of the Danish member organization to ensure this.

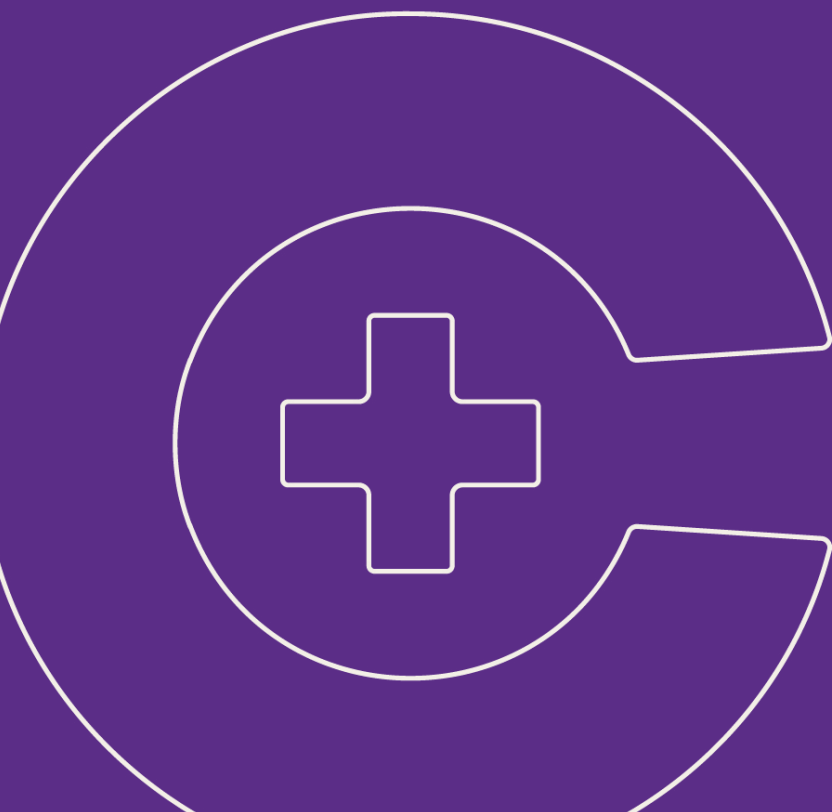
Additionally, there are several prerequisites that will also be assessed in the application process regarding the Southern partner and the partnership:

- » **Capacity and human resources**
The partner in the Global South holds the professional capacity to implement and monitor the development project. It is primarily their responsibility to carry out local activities.
- » **Partnership**
There is an active and equal partnership between the member organization and the partner, where common goals, activities, and exchange visits can be accounted for. For applications exceeding DKK 500,000, it is a requirement that experiences in implementing activities or projects supported by the CKU fund or similar donors can be documented.
- » **Joint application process**
It is assumed that the application is prepared in collaboration between the Danish member organization and the Southern partner and submitted by the member organization.



Chapter 3

Scope of Support from the CKU Fund



3.1 What Support can be Applied for?

The CKU Fund provides support for the following types of modalities:

Modalities for Development Projects

- » A-project (between DKK 500,000 and DKK 1,500,000)
- » B-project (up to DKK 500.000)
- » F Co-financing project (between DKK 500,000 and DKK 1,000,000)
- » G Nexus in Ukraine+ intervention between neighbouring countries (between DKK 500.000 - 1.000.000)

»

Modalities for Activities

- » Project Preparation: C1 Feasibility study (up to DKK 50,000)
- » Project Preparation: C2 Application proces (up to DKK 50,000)
- » D Partnership activity (up to DKK 50,000)
- » E Capacity development and learning (up to DKK 50,000/150,000)

There are semi-annual deadlines for applications above DKK 200,000, while applications under DKK 200,000 have ongoing deadlines. See application deadlines [here](#) (only available in Danish).

CKU Fund modalities are further described in Chapter 4.

CKU manages other funds and support opportunities, including the GLOBUS Fund, the Freedom of Religion or Belief Window, Reimbursement of School Fees, and complementary learning initiatives that member organizations and their partners can participate in. Read more in Chapter 7.

3.2 How are Funds Allocated?

The overall budget for the CKU Fund is determined annually in the national finance act.

CKU's board approves the grant budget annually, distributing funds among different modalities and the year's regular application rounds. In addition, the board sets an annual grant limit for member organizations and establishes a framework for the number of applications that can be submitted within each modality per member organization. This information is communicated to member organizations at the end of the year, providing clear guidelines for the following year and allowing them to plan their applications accordingly.

3.3 Assessment Criteria and Principles

All applications undergo a comprehensive assessment based on five main assessment criteria, which are elaborated with sub-criteria under each modality in Chapter 4:

1. Partnership and Capacity
2. Relevance and Purpose
3. Target Group and Stakeholders
4. Intervention
5. Sustainability

For A-, B and G-projects above DKK 200,000, a scoring system, LEADS, is applied. Each criteria is scored 1-5.

LEADS stands for:		Score	The score is given, when there is:
L	Little action/evidence	1	Weak indication that supports the criteria
E	Some Evidence	2	Some indication that supports the criteria
A	Action taken	3	Indication that supports the criteria
D	Developed	4	Solid indication that supports the criteria
S	Sustainable	5	Comprehensive indication of implementation and/or indication of an established approach/system in supporting the criteria

It is assessed to which extent the application meets each of the criteria. The assessment takes into consideration the amount applied for, the experience and capacity of the applicant and partner, the context in which the project is planned as well as the overall purpose of the application, see further assessment principles below.

In the event that there are more approved projects than can be granted within the CKU fund budget, projects with the highest point score will be granted.

Other modalities are exempt from scoring and are granted if approved and if funds are available.

Assessment Principles

» **Application Assessed as a Whole**

Each application is assessed based on a set of sub-criteria, and decisions are made through an overall assessment where weaker aspects may be balanced by stronger ones, and vice versa.

» **Alignment with Requirements**

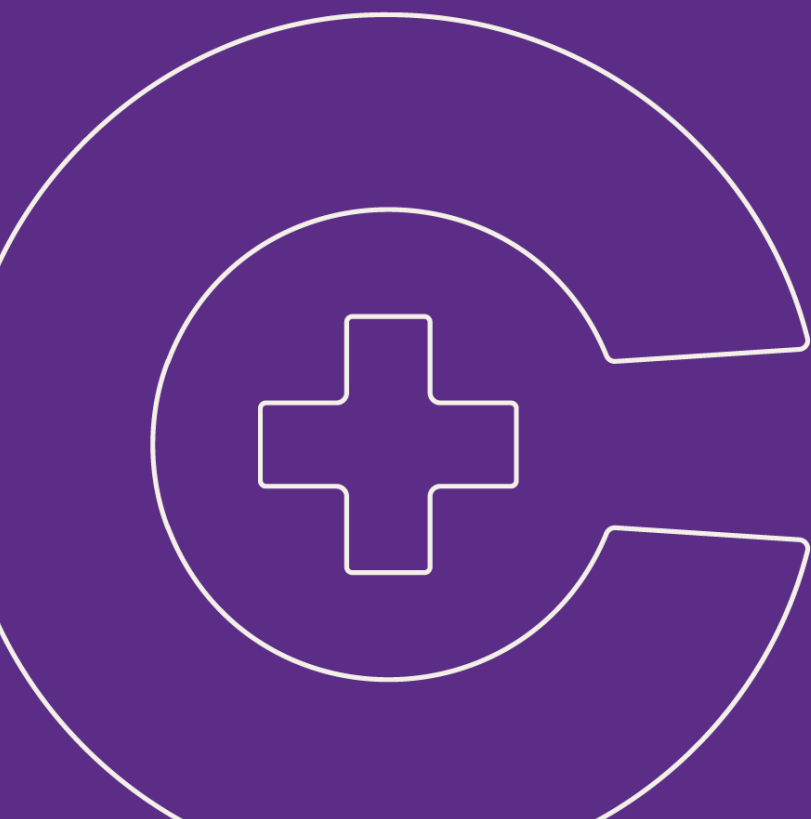
Each application is assessed individually based on the goals, budget, context of the proposed intervention, as well as the capacity and size of the partners. The larger the requested amount, the higher the expectations. Similarly, more experienced organizations will face higher requirements compared to smaller and newer organizations.

» **Track Record**

In the assessment of an organization's capacity under criteria 1, consideration will also be given to how organizations have previously handled grants through the CKU Fund and FoRB Window where relevant.

Chapter 4

Modalities of the CKU Fund



4.1 Development projects

Modality A: Development project between DKK 500.000 and DKK 1.500.000

A development project aims to improve the living conditions of poor and marginalized target groups. The project is implemented through collaboration between the Danish member organization and a partner in the Global South, often involving other strategic actors such as a human rights organization, local authorities, or networks to achieve sustainable and lasting results for a broader target audience. CKU emphasizes that the church-based partners elaborate on how they utilize their resources and networks in the project.

A development project typically consists of three components that need to be balanced – strategic services, capacity development, and advocacy (cf. chap. 1).

You can apply for up to DKK 1,500,000 in support of an A-project. If the project is managed in collaboration with CKU you can apply for up to DKK 1,000,000.

What can be applied for?

- » Projects within all Sustainable Development Goals (SDGs) with a particular focus on the transformative potential of religious actors can be supported.
- » In the period 2023-2027, the CKU Fund focuses on three thematic areas, namely caring for Creation, faith-based peacebuilding, and the protection and

inclusion of children and youth, as outlined in chapter 1. If working on these thematic areas, it will be acknowledged in assessment criterion 2.1, which is detailed below.

- » CKU recommends external evaluations after each project to capture results and learning.
- » Support cannot be sought for the establishment of parallel structures.
- » Support cannot be sought for wholly or partially proselytizing goals (recruitment of new followers to a belief) or the dissemination of a partisan political message.
- » Support cannot be sought for projects that exclusively benefit church members.
- » Support cannot be sought for emergency aid.

Project budgets can include	Project budgets cannot include
<ul style="list-style-type: none"> » Expenses for activities and local salaries related to projects. » Investments necessary to implement projects. » Partners' administration and management related to the effort. » Audit – locally and in Denmark » Expenses for monitoring the project. » Extra participation of a young volunteer in the monitoring trip, expected to be involved in project work to strengthen the long-term support and ownership of the partnership and the project in the organization. 	<ul style="list-style-type: none"> » Isolated equipment deliveries, cars, buildings, and land. » Operating costs for schools, clinics, or similar. However, support is provided for the startup of new activities in connection with a project with the expectation that operating costs will decrease during the project period.

Who can apply?

All CKU member organizations in collaboration with their Southern partners who meet the requirements for applying to the CKU Fund (cf. Chapter 2). Additionally, experience in implementing activities or projects supported by the CKU-fund or similar donors must be documented.

How is the application assessed?

CKU's Grant Committee assesses the application based on five assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The member organization has relevant experience and professional capacity to manage the project, and there is organizational support for the project.

1.2 The partner organization has relevant experience and organizational and professional capacity to implement the project.

1.3 The project is relevant in relation to the partners' collaboration history.

2. Relevance and purpose

2.1 The project's purpose and approach align with the principles and guidelines of the CKU Fund and if relevant also with the strategic priorities.

2.2 The project is relevant in the context and (if applicable) builds on results, learning and recommendations from previous projects.

2.3 The application demonstrates insight into the specific problems addressed including the role of religion and religious actors.

3. Target groups and stakeholders

3.1 The composition, size and selection of target groups and stakeholders (e.g. age, gender, religion and social affiliation) are relevant to the project.

3.2 The target groups have been involved in the preparation of the project and have had an impact on the content.

3.3 The partner organization demonstrates holding legitimacy in relation to the target groups.

4. Intervention

4.1 There is logical coherence in the results framework of the project, and outcomes, outputs, and indicators are clearly formulated and measurable.

4.2 The strategy is clearly described, relevant and includes an appropriate balance between advocacy, capacity building and services.

4.3 The risk assessment takes factors that may hinder the achievement of the project's goals into account and includes relevant adaptation strategies.

4.4 The responsibilities, professional contributions, and organization of the partners and their strategic collaborating partners are clearly described and appear relevant.

4.5 There is an appropriate plan for and approach to monitoring, learning, and documentation of results.

4.6 The budget is well-founded and measures up to the activities and the expected results of the project.

4.7 The distribution of costs for administration, travel and salary is fair.

5. Sustainability

5.1 It is likely that Southern partners and target groups are not left in a relationship of financial dependency and results can be sustained after the project ends.

5.2 It is likely that the project will contribute to lasting improvements in the living conditions and rights of the target groups.



Modality B: Development Project up to DKK 500.000

Within this modality, there are two application options:

1. Small B-projects up to DKK 500,000. The purpose is to improve the living conditions for poor and marginalized target groups. Smaller projects do not to the same extent need to involve all three project elements from the development triangle. There are fewer requirements for advocacy involvement, but it would be natural to incorporate advocacy as part of the partner organization's capacity development.
2. Innovative B-projects between DKK 200,000-500,000. The purpose is to implement an innovative or new initiative where partners will jointly test new methods that can enhance existing development cooperation. There are higher requirements for documentation and experience, and fewer requirements for, among other things, the size of the target group.

You can apply for DKK 200,000-500,000 in support of B-projects in the two annual application rounds, while applications for smaller B-projects under DKK 200,000 can be submitted throughout the year.

What can be applied for?

- » Projects within all Sustainable Development Goals (SDGs) with a particular focus on the transformative potential of religious actors.
- » In the period 2023-2027, the CKU Fund prioritizes three thematic areas: caring for Creation, faith-based peacebuilding, and the protection and participation of children and youth, as mentioned in Chapter 1. If you work on these thematic areas, it will be acknowledged in assessment criterion 2.1, as detailed below.
- » You cannot apply for funding for the establishment of parallel structures.
- » You cannot apply for funding for initiatives with wholly or partially proselytizing goals or the dissemination of a partisan political message.
- » You cannot apply for funding for projects that exclusively benefit church members.
- » You cannot apply for funding for emergency aid.

Project budgets can include	Project budgets cannot include
<ul style="list-style-type: none"> » Expenses for activities and local wages related to projects. » Investments necessary for project implementation. » Partners' administration and management in connection with the effort. » Auditing – both locally and in Denmark. » Expenses for monitoring the project. » Additional participation of a young volunteer in the monitoring journey, expected to contribute to the long-term support and ownership of the partnership and the project in the organization. 	<ul style="list-style-type: none"> » Isolated equipment deliveries, cars, buildings, and land. » Operating costs for, for example, schools, clinics, or similar. However, support is provided for the start-up of new activities in connection with a project, with the expectation that operating costs will be reduced during the project period.

Additionally, it is recommended to read the CKU's budget guidelines and if necessary, seek further guidance on development projects from the CKU secretariat.

Who can apply?

Smaller B projects up to DKK 500,000 can be applied for by CKU member organizations that meet the requirements to apply to the CKU Fund (see chapter 2) and do not have the capacity to manage development projects on their own under the CKU Fund.

Innovative B projects between DKK 200,000 and DKK 500,000 can be applied for by all CKU's member organizations that meet the requirements to apply to the CKU Fund (see chapter 2).

How is the application assessed?

CKU's grant committee assesses the application based on five assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The member organization has relevant experience and professional capacity to manage the project, and there is organizational support for the project.

1.2 The partner organization has relevant experience and organizational and professional capacity to implement the project.

1.3 The project is relevant in relation to the partners' collaboration history.

2. Relevance and purpose

2.1 The purpose and approach of the project align with the principles and guidelines of the CKU Fund and if relevant also with the strategic priorities.

2.2 The project is relevant in the context and (if applicable) builds on results, learning and recommendations from previous projects.

2.3 The application demonstrates insight into the specific problems addressed.

3. Target groups and stakeholders

3.1 The composition, size and selection of target groups and stakeholders (e.g. age,

gender, religion and social affiliation) are relevant to the project.

4. Intervention

4.1 There is logical coherence between the goals, expected results, and specific activities of the project.

4.2 The strategy is clearly described and relevant in regard to the goals and target groups of the project.

4.3 The responsibilities, professional contributions, and organization of Southern partners and their strategic collaborating partners are clearly described and appear relevant.

4.4 There is an appropriate plan for and approach to monitoring and documentation of results.

4.5 The budget is well-founded and commensurate with the activities and the expected results of the project.

4.6 The distribution of costs for administration, travel, and salary is fair.

5. Sustainability

5.1 It is likely that Southern partners and target groups are not left in a relationship of financial dependency and results can be sustained after the project ends.



Modality F: Support for co-financing projects between DKK 500.000 and DKK 1.000.000

A co-financing project aims to provide funding for larger applications to other institutional donors than the Ministry of Foreign Affairs, with requirements of self-financing (e.g., EU). The purpose is to support partners in expanding their funding base.

Co-financing can amount to a maximum of 25 percent of the total program or project budget.

You can apply for DKK 500,000 - 1,000,000 DKK in support of an F Co-financing project.

What can be applied for?

- » Co-financing can only be sought for projects with aims aligned with the objectives of the CKU Fund.
- » The percentage of the budget covered by the CKU Fund must adhere to the CKU's budget guidelines and regulations. This implies, for instance, that the CKU Fund's contribution cannot encompass significant investments such as acquiring cars, buildings, etc.

Who can apply?

All CKU member organizations in collaboration with their Southern partners that meet the requirements for applying to the CKU Fund (see Chapter 2) can apply. Additionally, experiences in implementing activities or projects supported by the CKU Fund or similar donors must be documented.

Each member organization can submit a maximum of one application per year for this modality.

How is the application assessed?

The CKU grant committee assesses the application based on fewer assessment criteria than A projects, assuming that the main donor handles the overall assessment of the development project. Therefore, it will always be a condition for granting the co-financing that the development project is approved by the main donor.

1. Partnership and capacity

1.1 The member organization has relevant experience and professional capacity to manage the project, and there is organizational support for the project.

1.2 The partner organization has relevant experience and organizational and professional capacity to implement the project.

1.3 The project is relevant in relation to the partners' collaboration history.

2. Relevance and purpose

2.1 The project's purpose and approach align with the overall purpose, principles, and guidelines of the CKU Fund.

3. Application to the main donor

3.1 The application is assessed to have realistic chances of approval from the main donor in terms of its quality and alignment with the funding framework.

3.2 The main donor's application procedures and guidelines are compatible with the CKU Pooled Fund's modality for co-financing.

4. Budget

4.1 The portion of the project funded by CKU is in accordance with the CKU Fund's guidelines.



Modality G: Nexus in Ukraine+ intervention between DKK 500.000 - 1.000.000

A Nexus in Ukraine+ intervention aims to contribute to strengthening civil society to protect the rights of all citizens and overcome ethnic and religious conflicts in order to rebuild and develop Ukraine and neighbouring countries. Danmarks Strategic Framework for European Neighbor Countries 2022-2026 (only available in Danish) and the current strategy for development policy 'The World We Share' set the framework for the modality.

Projects should be implemented in a collaboration between a Danish CKU member organization and a local partner from one of the following countries: Ukraine, Georgia, Moldova, Belarus, Armenia and Azerbadjan. CKU encourages the church-based partners to elaborate on how they utilize their unique resources and networks in the project. The projects can also include other strategic actors such as relief organizations, human rights organizations or local authorities.

Whereas development projects typically seek to balance components of strategic services, capacity development and advocacy (see chapter 1), a nexus intervention can have an emphasis on strategic service delivery without a requirement of including an advocacy component.

You can apply for DKK 500.000 - 1.000.000 in support of a G: Nexus in Ukraine+ intervention.

The project duration can maximum be 18 months for this modality.

What can be applied for?

- » Support for reconstruction and rehabilitation efforts.
- » Building capacity of civil society and strengthen citizen involvement in reconstruction processes.
- » Food security, if this forms part of a strategy to mobilize and strengthen civil society structures.
- » Peace building, where religious actors are involved in reconciliation processes.
- » Dealing with refugees in neighboring countries.
- » Green reconstruction and increased energy independence.
- » Trauma treatment and psychosocial programmes.
- » Rehabilitation efforts for war veterans.
- » Supporting families in reestablishing everyday life (housing, work and school).
- » Child protection in the context of conflict.
- » Building capacity to work with de-institutionalized rehabilitation of children.
- » Support cannot be sought for the establishment of parallel structures.
- » Support cannot be sought for wholly or partially proselytizing goals (recruitment of new followers to a belief) or the dissemination of a partisan political message.
- » Support cannot be sought to projects that exclusively benefit church members.
- » Support cannot be sought to emergency aid.



Project budgets can include	Project budgets cannot include
<ul style="list-style-type: none"> » Expenses for activities and local wages related to the project. » Investments necessary for project implementation. » Expenses incurred by the local partner related to the administration and management of the project. » Auditing – both locally and in Denmark. » Expenses related to the monitoring of project implementation. 	<ul style="list-style-type: none"> » Isolated equipment deliveries, cars, buildings, and land. » Operating costs for, for example, schools, clinics or similar.

Additionally, it is recommended to read the CKU Fund's budget guidelines and if necessary, seek further guidance from the CKU secretariat.

Who can apply?

All CKU member organizations in cooperation with their Southern partners that meet the requirements for applying to the CKU Fund (see chapter 2).

Each member organisation can submit a maximum of one application per application round for this modality. In addition, please note that funds for the Ukraine modality are not included in the grant ceiling on the CKU Fund.

How is the application assessed?

CKU's Grant Committee assesses the application based on the following assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The member organization has relevant experience and professional capacity to manage the project, and there is organizational support for the project.

1.2 The partner organization has relevant experience with urgent interventions and organizational and professional capacity to implement the project.

The project is relevant in relation to the partners' collaboration history.

2. Relevance and purpose

2.1 The project's purpose and approach align with the overall purpose of the CKU Fund and the purpose of this Nexus in Ukraine+ intervention.

2.2 The project is relevant in the context and (if applicable) builds on results, learning and recommendations from previous projects.

2.3 The application demonstrates insight into the specific problems addressed including the role of religion and religious actors.

3. Target groups and stakeholders

3.1 The composition, size and selection of the target groups and stakeholders (e.g. age, gender, religion and social affiliation) are relevant to the project.

3.2 The partner organization demonstrates holding legitimacy in relation to the target groups.

4. Intervention

4.1 There is logical coherence between the project's goals, expected results and specific activities.

4.2 The strategy is well described and relevant in regards to the project's goals, context and target groups.

4.3 The risk assessment takes into account factors that could negatively affect the target groups (do-no-harm) and includes relevant adaptation strategies.

4.4 The responsibilities, professional contributions, and organization of partners are clearly described and appear relevant.

4.5 There is an appropriate plan for and approach to monitoring and result collection including assessing the extent of coordination with other actors.

4.6 The budget is well-founded and measures up to the expected results of the project.

4.2 Activities

Modality C: Project Preparation

In this modality, there are two options:

1) Feasibility Study: The purpose is to clarify specific elements in the development of a project application in collaboration between the member organization and the South partner. The application must include a concept note or a draft project proposal for the CKU Fund and a budget estimate for the project idea.

2) Support for Application Process: The purpose is to support the preparation of applications aimed at donors not funded by the Ministry of Foreign Affairs. This is to ensure that partnerships can achieve a broader resource and funding base. The application must align with the CKU Fund's purpose and otherwise be relevant within the funding framework set by the external donor.

You can apply for up to DKK 50,000 in support of a feasibility study or for the support for application process to an external donor.

What can be applied for in a feasibility study application (C1)?

- » Feasibility studies can be used to clarify important elements in project preparation, understanding the context through data collection, mapping, and analysis of key actors, clarifying collaboration opportunities with stakeholders, determining action options related to strategy, such as methods to be tested or new thematic initiatives where partners need to gather expert knowledge on specific project elements before submitting the application, etc.
- » Support is not provided for identifying new partners.
- » Support is not provided for the actual writing process in an application process

to the CKU Fund.

- » Support is not provided for feasibility studies for applications aimed at other funds or donors than the CKU Fund.
- » In principle, support is not provided for feasibility studies in connection with a next-phase project, as it is assumed that there is an evaluation and knowledge gathering at the end of the first phase with the opportunity to explore conditions for the next phase.

What can be applied for in an application process to an external donor (C2)?

- » Funding can be sought to cover relevant expenses related to the application process. It must be clear what the support will be used for.
- » The grant can, for example, finance travel expenses during the writing process, where multiple partners from different countries are involved in a joint application, such as to the EU.
- » Salaries and activities at the Southern partner and member organization relevant to the application process.
- » The total budget of the external donor application must be a minimum of DKK 500,000.

Who can apply?

All CKU member organizations that meet the requirements for applying to the CKU Fund in collaboration with one or more southern partners.

For support for the application process, member organizations must have received at least one previous grant of over DKK 500,000 from the CKU Fund or from a similar fund.

How is the application for feasibility studies assessed? (C1)

CKU's Grants Committee assesses the application based on five assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The feasibility study and the project in planning are relevant in relation to the partners' collaboration history.

1.2 The partners have relevant experience and organizational and professional capacity to carry out a project of the size outlined in the application.

2. Relevance and purpose

2.1 The purpose of the feasibility study and the project in planning align with the overall purpose and guidelines of the CKU Fund.

3. Target group and stakeholders

3.1 Participants in the feasibility study have relevant qualifications to the specific assignment and to the project in planning.

4. Intervention

4.1 The feasibility study (selected methods and activities) will contribute to completing a project application.

4.2 The budget for the feasibility study is justified.

How is the support for application processes assessed? (C2)

1. Partnership and capacity

1.1 The proposed application process and project in planning are relevant in relation to the partners' collaboration history.

1.2 The partners have relevant experience and organizational and professional capacity to carry out a project of the intended size.

2. Relevance and purpose

2.1 The purpose of the project application aligns with the overall purpose of the CKU Pooled Fund and the guidelines of the main donor.

3. Application to the external donor

3.1 The project application is assessed to have realistic chances of approval from the external donor (the project concept aligns with the funding framework).

4. Intervention

4.1 Support for the application process will contribute to completing a project application.

4.2 The budget for the application process is justified.



Modality D: Partnership Activity

The purpose of a partnership activity is to promote strong partnerships, mutual understanding, and shared visions to enhance strategic development cooperation for the benefit of poor and marginalized people.

It is assumed that the activity is prepared in close collaboration between partners, ensuring common support for the process and its progression.

You can apply for up to DKK 50,000 in support of a partnership activity.

What can be applied for?

- » Develop, formalize, or renew partnership agreements between Danish member organizations and their Southern partners. This can be done through partnership workshops or conferences, often held in the collaborating country, with the participation of relevant board members, leaders, and development professionals from both organizations. Emphasizing the involvement of young individuals is encouraged to ensure the support, ownership and future continuation of the organizations' work.
- » Organize partnership activities involving multiple partners to facilitate collaboration and cross-learning.
- » It is important to note that the funding cannot be used for regular partnership visits, which many member organizations routinely conduct.

Who can apply?

All CKU member organizations that meet the requirements for applying to the CKU Fund. The application can be prepared in collaboration with one or more Southern partners.

How is the application assessed?

CKU's Grant Committee assesses the application based on five assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The proposed activity is relevant in relation to the partners' collaboration history.

2. Relevance and purpose

2.1 The purpose of the activity aligns with the overall purpose and guidelines of the CKU Fund.

2.2 The activity is relevant and addresses potential challenges and opportunities in the partnership that have been identified as part of the preparation.

3. Target groups and stakeholders

3.1 The composition, number and selection of participants (fx. their position in the organizations) are relevant to the activity.

4. Intervention

4.1 There is logical coherence between the activity's purpose, expected results, and specific activities.

4.2 The responsibilities, professional contributions, and roles of the partners are clearly described and appear relevant.

4.3 The budget for the partnership activity is justified.

5. Sustainability

5.1 It is likely that the results of the activity will be sustained and followed up by the partners after the completion of the activity.



Modality E: Capacity Development and Learning

The purpose of the activity is to enhance the capacity of the Southern partner to conduct development work. This includes building development expertise, organizational and administrative capacity, and professional competence development in the sectors within which the partners operate.

The goal of the activity may also involve capturing and documenting lessons learned from completed CKU-funded A- or B-projects in collaboration between the Danish member organization and two or more Southern partners working on the same theme.

It is assumed that the activity is prepared in close collaboration with the involved partners to ensure local ownership.

You can apply for up to DKK 150,000 in support of a capacity development and learning for activity, but only up to DKK 50,000 if there are three or fewer primary participants.

What can be applied for?

- » Support can be sought for courses held in the collaborating countries, in the Southern region, and in special cases, in Denmark.
- » Funding can be requested for partners' participation in relevant national, regional, and international networks, conferences, seminars, and workshops, as well as for exchange activities with other churches and organizations or for study visits. If it is particularly relevant to the ongoing or future project collaboration of the partners, the Danish member organization may, in exceptional cases, participate in the activity.
- » Support can also be sought for capacity and organizational development processes for the Southern partner, focusing on areas such as:
 - Development of monitoring, evaluation, or financial systems.
 - Implementation of strategic processes, leadership development, and organizational structure.
 - Establishment of institutional sustainability, including a strategy for a diversified funding base.

- Integration of a rights-based approach within the organization.
- Learning processes with a clear focus on future development projects.
- » Support can be sought to cover consultant expenses if the above processes need to be facilitated by a consultant. This requires a clearly expressed need from the partner for consultancy assistance in the organization. The purpose and process are designed in close collaboration between the partners to ensure local ownership and a fruitful partnership. If a Danish or other foreign consultant is involved, there must always be a strong argument that the skills needed for the task cannot be found locally. Additionally, the deployment period should not exceed six months and can be divided into several short interventions within a two-year period.
- » No support is provided for activities that constitute a natural part of a project, including, for example, monitoring visits or evaluation activities that should be financed under the respective project.

How is the application assessed?

CKU's Grant Committee assesses the application based on five assessment criteria and sub-criteria:

1. Partnership and capacity

1.1 The proposed activity is relevant in relation to the partners' collaboration history.

1.2 The partners have relevant experience and organizational and professional capacity to carry out the activity.

2. Relevance and purpose

2.1 The purpose of the activity aligns with the overall purpose and guidelines of the CKU Fund.

2.2 The activity is relevant and addresses the issues and capacity needs primarily identified among the partner(s) in the Global South.

3. Target groups and stakeholders

3.1 The composition, number and selection of participants (eg. their position in the organizations) are relevant to the activity.

4. Intervention

4.1 There is a logical coherence between purpose, expected results, and specific activities of the activity.

4.2 The partners' areas of responsibility, professional contributions, and roles are explained and appear relevant.

4.3 The level of costs for the activity and the overall budget are well-founded and commensurate with the expected results of the activity.

5. Sustainability

5.1 It is likely that the results of the activity will be sustained and utilized by the partners after the conclusion of the activity.



Chapter 5

Application and Approval Process



5.1 How to Apply to the Fund?

All applications are submitted via www.grant.cku.nu. It is possible for a member organization to create an application and then invite co-applicants and Southern partners to participate in the preparation of the application. The Danish member organization that initiated the application is always responsible for submitting the application.

Guidelines continue to be available at [CKU's website](#) where relevant.

Applications under DKK 200,000 can be submitted throughout the year. CKU processes the applications as quickly as possible, typically within four weeks. All approved applications are granted as a general rule, provided there are sufficient funds in the CKU Fund within the allocated amount for these applications.

There are two annual deadlines for the submission of applications above DKK 200,000 – mid-April and mid-October. The processing time is typically about eight weeks. Development projects are scored and prioritized based on the highest score within the available grant budget. However, F-projects are exempt from scoring and are prioritized if approved.

CKU's project consultants are available for guidance throughout the application process. Please contact CKU well in advance of the application deadline.

5.2 Screening of Applications

After CKU receives the applications, an administrative screening of the application material is conducted to check whether formalities are adhered to according to Chapter 2 – Conditions for applying to the CKU Fund, and whether the submitted application material is complete.

In case of incomplete application material, the applying member organization will be contacted a few days after the application deadline to have the opportunity to submit documents or fulfill other minor requirements within a two-day deadline.

The screening may also result in administrative rejection if the basic conditions for applying to the CKU Fund are not met. Applications above DKK 200.000 are furthermore sent for screening to the Ministry of Foreign Affairs as well as to other funds in Denmark.



5.3 Assessment of Applications and Decision on Approval

If the application meets the formalities, it is then assessed based on the CKU Fund's guidelines and assessment criteria.

Applications under DKK 200,000 are assessed by a CKU project consultant who prepares a written assessment note, which is sent to CKU's external Grant Committee for decision. The application is decided upon by one Grant Committee member and, in some cases, in consultation with the chairperson.

Applications over DKK 200,000 are assessed by external consultants, who likewise prepare a written assessment note sent to CKU's external Grant Committee for decision. These applications are decided upon at a joint Grant Committee meeting. Point scoring is applied to applications above DKK 200,000 due to competition for grant funds.

If the external consultant requires additional information during the processing of the application, the member organization is contacted directly. The applicant will typically be given a five-day deadline to respond to the questions. This could relate to missing specifications of budget lines and notes, uncertainty about external financing, or the lack of specifications for specific target groups, for example.

The Grant Committee can make the following decisions:

- » The application is approved and is granted.
- » The application is approved with conditions and is granted
- » The application is approved but not granted due to lack of funds.
- » The application is not approved.

All responses can be accompanied by advice.

The grant committee informs the CKU's secretariat of the decision, after which the response is communicated to the member organization.

If approved applications above DKK 200,000 achieve the same score, and there is not enough budget to grant all applications with the same score, either none or all of these applications will be granted (April application round) or pre-approved with the condition of the approval of the Finance Act (October application round). The decision will be discerned by a principle that as many as possible will be able to get a grant and yet the budget for the coming application round cannot be too exhausted.

Applicants who have been granted projects with conditions should work to fulfill the conditions within 14 days. The project cannot start until the conditions are met. Documentation regarding the conditions is submitted via Application portal and approved by the external assessment consultants.

The grant committee consists of six external members appointed by CKU's board based on recommendations from the secretariat. All members are recruited through public advertisements. Together, the grant committee must have broad experience within the themes covered by the CKU Fund, and it is emphasized that the committee has a fundamental understanding of, and preferably experience with, church development cooperation. Additionally, at least two members should have a solid insight into the field of freedom of religion or belief since the committee also makes decisions on applications submitted to the Freedom of Religion or Belief Window.

5.4 Re-application Based on Rejection

It is possible to re-apply to the CKU Fund after a rejection. CKU encourages that the application be improved based on the recommendations in the assessment note and based on advice and guidance from the CKU secretariat. Please contact the CKU secretariat well in advance of the application deadline to ensure time to discuss the advice with the partner organization and to adjust the application accordingly.

In a re-application, a cover letter must be included, explaining what changes have been made in the re-application. If there are specific reasons for rejection in the assessment note, the cover letter should explain how they have been addressed. The application must be submitted in both a track-changes version and a readable version.

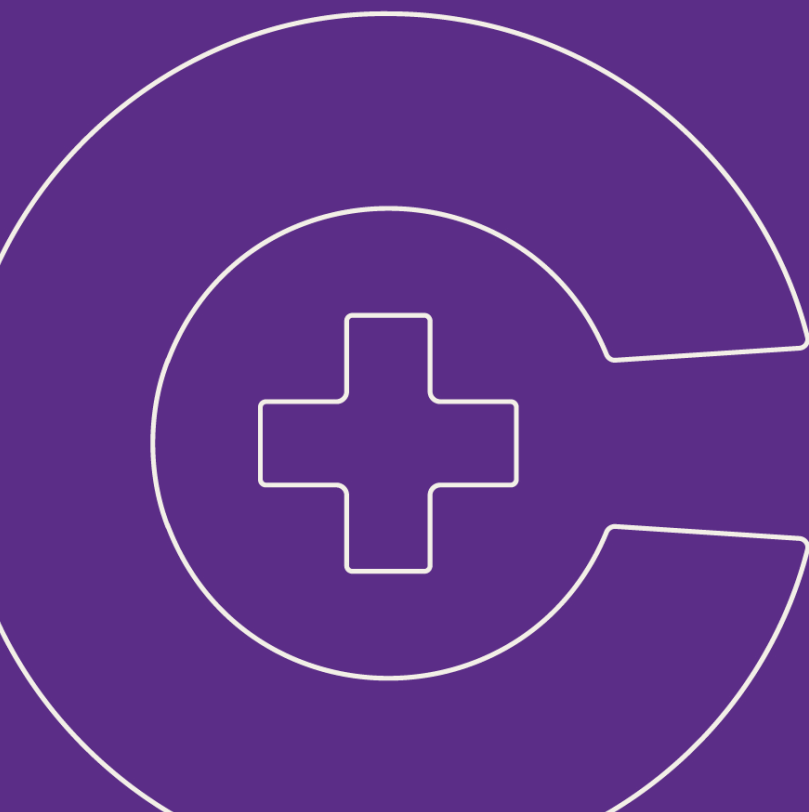
5.5 Feedback and Complaints

It is not possible to complain about a specific decision on an application, but one can make complaints regarding the application processing. For further information please see the CKU procedures for complaints on the [website](#)⁷.



Chapter 6

When the Application is Approved



When the project is granted, the applying organization will receive a contract for signing along with several useful documents. CKU follows the Ministry of Foreign Affairs' Audit Instructions for grants [over 500,000 DKK](#) (Modality A and F) and [under 500,000 DKK](#) (Modalities B, C, D, E, and I). For more information on audit and management requirements, refer to [the management guide](#) on CKU's website.

6.1 Project Administration

The member organization is responsible for ensuring that the grants are managed according to the rules and in accordance with the basis on which they were granted.

The Danish organization is responsible for:

- » Ensuring that the funds are used to achieve the purposes and carry out the activities described in the application.
 - » Preventing corruption and misuse of funds.
 - » Being liable for project funds that cannot be adequately accounted for.
 - » That the financial procedures—both internally and with the partner—are satisfactory, and that there is adequate internal control, and that accounting and financial statements comply with good accounting practices. This entails that both the project and your own organization undergo an audit.
- » The staffing of positions in the project is done through open job advertisements and transparent selection procedures. Exceptions to this are positions filled as part of rotation.
 - » To have or develop a 'safeguarding policy' that prevents and responds to sexual harassment, exploitation, abuse of power, etc. (refer to CKU's policy). The member organization is also responsible for ensuring that the Southern partner has a complaint procedure that protects project participants.
 - » To report significant issues and irregularities in projects to CKU immediately.
 - » To submit status reports, final reports, terms of reference for evaluations, as well as the evaluation report and accounts for the project to CKU in accordance with the agreed-upon deadlines.





6.2 CKU Support for Administration

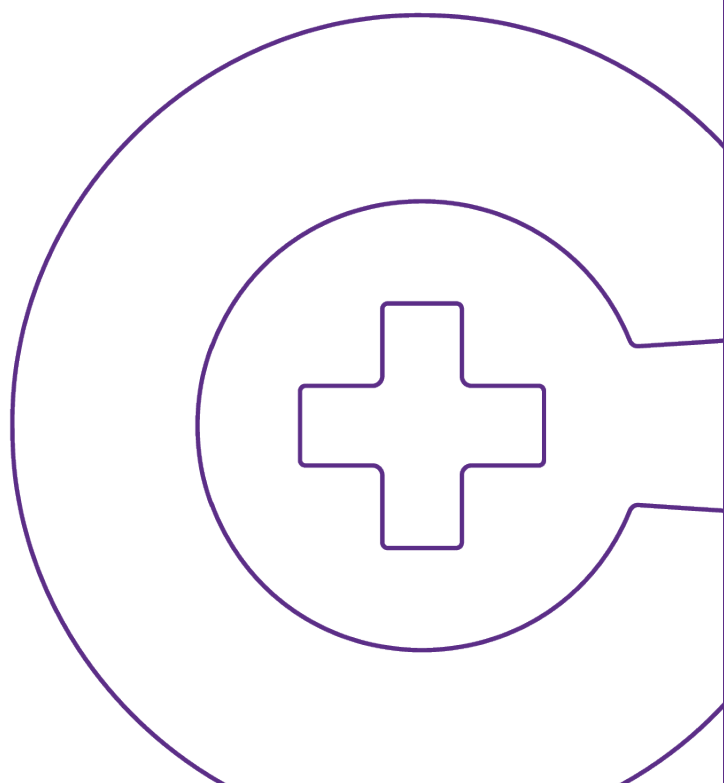
A member organization may choose to enter into an agreement with CKU for closer collaboration in the management of development projects granted through the CKU Fund or the FoRB Window, if the member organization assesses that it does not have the necessary capacity to manage the project independently.

In entering into the agreement, there will be a standard model for how CKU and the member organization can jointly handle the task and what expectations are placed on the member organization in this regard. A member organization wishing to enter into such an agreement should contact the CKU secretariat for advice before applying to the CKU Fund or the FoRB Window.

When an application is submitted and assessed by the external consultant, consideration will be given to such a collaboration agreement. Accordingly, the grant system will include the CKU secretariat in the overall assessment of capacity under assessment criteria 1.2 on professional and organizational capacity and under assessment criteria 4.5 and 4.6, which concern monitoring.

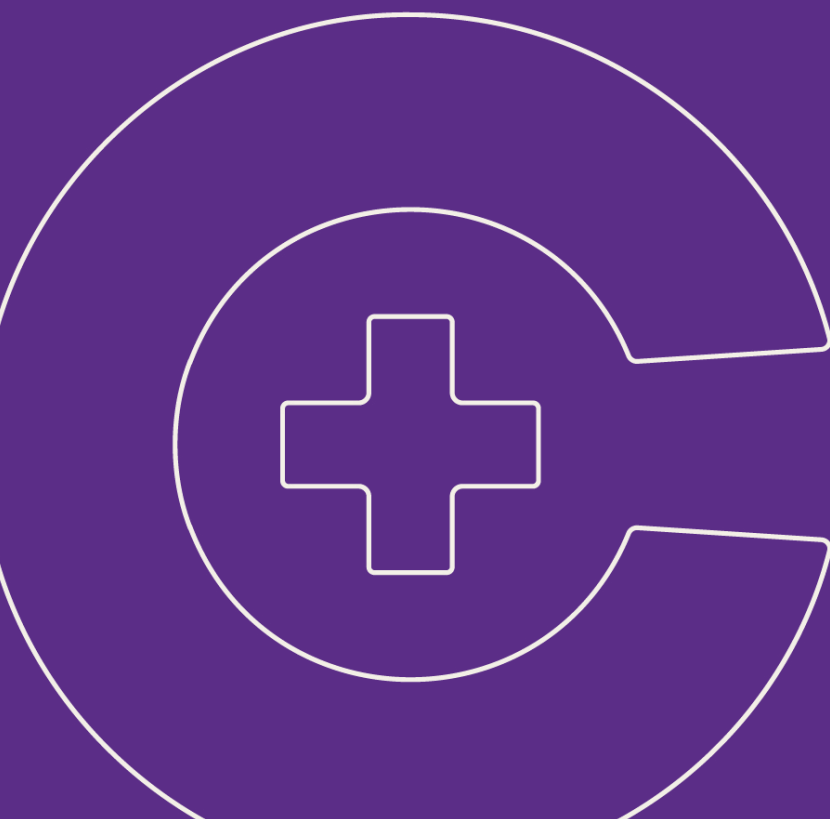
CKU support for partnership dialogue and capacity development

CKU also offers to facilitate partnership activities and capacity development activities for partners based on the wishes and needs of member organizations and their Southern partners, and when the secretariat has the opportunity to do so.



Chapter 7

Additional Support Options through CKU



7.1 GLOBUS Fund

GLOBUS Fund supports collaboration between Danish civil society organizations, Danish educational institutions, and partners in the Global South to engage Danish students in international development cooperation and the Sustainable Development Goals. Support can be sought for educational exchanges as well as equipment deliveries organized around a purpose that promotes sustainable development in the Global South and engagement in Denmark. Learn more at: www.globuspuljen.dk.

7.2 Reimbursement of School Fees

You can apply for partial reimbursement of school expenses for children of those deployed in development and humanitarian work through private organizations. Learn more [here](#).

7.3 The Freedom of Religion or Belief Window

The purpose of the Freedom of Religion or Belief Window is to support projects that enhance respect for, as well as the protection and promotion of freedom of religion or belief. The fund has two annual deadlines in connection with the regular CKU Fund. The fund can be applied for by all Danish organizations that meet the conditions for applying to the fund. Learn more [here](#).

7.4 Learning Initiatives Facilitated by CKU

CKU has the opportunity to use up to 20 percent of the total fund budget for complementary activities aimed at generating learning for the CKU community within specific themes or methods. Member organizations are invited to participate in learning initiatives where relevant to the organization's strategy and collaboration with Southern partners.

7.5 Advisory Assistance

CKU also offers its expertise in connection with other tasks related to, for example, the preparation of applications to other donors, evaluation tasks on projects funded by other donors, etc. Tasks are paid according to applicable hourly rates. Contact information for employees at the CKU secretariat can be found [here](#).



Endnotes

- 1 https://um.dk/en/-/media/websites/umen/danida/strategies-and-priorities/udviklingsstrategi_uk_web.ashx
- 2 <https://cku.dk/wp-content/uploads/2023/04/Partnership-Policy-FINAL.pdf>
- 3 <https://cku.dk/projektstoette/torf-vindue/>
- 4 <https://cku.dk/wp-content/uploads/2023/04/Advocacy-Policy-FINAL.pdf>
- 5 <https://cku.dk/wp-content/uploads/2023/04/Capacity-Building-Policy-FINAL.pdf>
- 6 <https://cku.dk/wp-content/uploads/2023/04/Advocacy-Policy-FINAL.pdf>
- 7 <https://cku.dk/kontakt/feedback-og-klager/>

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